<table>
<thead>
<tr>
<th>VISIT PHASE</th>
<th>CONTENT</th>
<th>SCORE</th>
<th>PROCESS</th>
<th>SCORE</th>
<th>COMMENTS</th>
</tr>
</thead>
</table>
| **Introduction** | • Introduces self & program (Visit 1)  
• States purpose of visit  
• Provides review of any previous visit (Visits 1-4) | | • Greets participant cordially  
• Confirms that the amount of time for the visit will fit with the participant’s schedule.  
• Confirms participant’s commitment to study requirements e.g. number & timing of visits. (Visit 1 only)  
• Conveys non-judgmental attitude  
• Shows sensitivity to needs/resources/culture  
• Identifies self as a hospital employee showing parent hospital ID | | |
| **Questionnaires** | • Administers visit appropriate questionnaire.  
• For Visit 2 and Visit 5, performs appropriate Home Environmental Walk Through. | | • Describes purpose and importance of the questionnaire.  
• Asks study questions in a clear, nonjudgmental way.  
• Provides appropriate clarification of questions, as needed.  
• Records responses as provided by participants. Does not coach responses.  
• Describes purpose of the Home Walk Through and what to expect to participants.  
• Thoroughly inspects all areas as indicated by Home Walk Through grid, when possible.  
• If not possible to perform Walk Through of certain rooms/areas (e.g., no access to basement), makes note of reasons in questionnaires. | | |
| **Intervention** | • Delivers the appropriate protocols accurately.  
• Checks for presence of an Asthma Action Plan  
• Provides appropriate supplies & demonstrates their use.  
• Provides appropriate educational materials. | | • Solicits participant’s understanding of each area addressed. Corrects any inaccuracies.  
• Provides needed information/education clearly and at a level participant understands.  
• Demonstrates use of supplies  
  ♦ Applies allergen-free mattress & pillow covers  
  ♦ reviews green kit  
  ♦ demonstrates vacuuming technique | | |

Scoring: Each bulleted item is worth one point. Use N/A (not applicable) when a bulleted item is not appropriate to the visit.

Reducing Ethnic/Racial Asthma Disparities in Youth 2
Adapted with permission from Dr. Jim Krieger, Seattle King County Public Health Department.
| Goal setting/Using the Environmental Action Plan | States area participant is most ready to work on.  
| Assists participant in creating a plan. | Asks participant what area he/she is most ready to work on.  
| | Asks client to set a goal that is doable.  
| | Affirms participant’s ability to achieve goal.  
| | Asks about barriers to goal achievement  
| | Asks about supports needed for goal achievement  
| | "Asks parent how they could benefit from (have benefited from) achieving the stated goal."  
| | Asks parent how the child could benefit from (has benefited from) achieving the stated goal"  
| | Asks about participants’ confidence level in achieving goal.  

| Summarizing Visit | Reviews key information from visit.  
| Schedules next visit, if needed | Confirms participant’s understanding of visit content  
| | Works with client to identify any follow-up needed  
| | Sets next visit at time/date convenient to participant.  

| Closure | Confirm client understanding of next steps.  
| Reviews any referrals needed/to be scheduled  
| Provides information about next visit as appropriate. | Affirms progress participant has made in managing asthma.  
| Solicits questions from participant.  
| Reviews date/time of next visit  
| Reviews specifics of any referrals/follow-up  
| Confirms participant’s understanding of follow-up needed.  
| Provides participant with contact information for CHW and confirms best way for CHW to reach participant.
for follow-up.
  ▪ Cordially takes leave of participant.

<table>
<thead>
<tr>
<th>POSSIBLE SCORE</th>
<th>CONTENT SCORE</th>
<th>PROCESS SCORE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visit 1</td>
<td>Content = 15</td>
<td>Process = 35</td>
<td></td>
</tr>
<tr>
<td>Visit 2 &amp; Visit 5</td>
<td>Content = 15</td>
<td>Process = 36</td>
<td></td>
</tr>
<tr>
<td>Visit 3 &amp; Visit 4</td>
<td>Content = 14</td>
<td>Process = 33</td>
<td></td>
</tr>
<tr>
<td>OVERALL SCORE</td>
<td></td>
<td></td>
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</tbody>
</table>

**Scoring Instructions**

The CHW gets one point for each bulleted item covered correctly. The ranking is figured out by dividing the total possible score in each category (content or process) based on the focus of the visit, by the points scored by the CHW. For example, if the total content points possible to earn based on the visit content is 15 and the CHW got a score of 13, the ranking would be 86% (13 divided by 15).

**Ranking:**  Exceeds Expectations (90% & over)  Meets Expectations (80-89%)  Below Expectations (less than 80%)